



Architectural Drafting & Design
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MAKING CHANGES TO DRAWINGS

When Cube sends drawings for review via email or fax, client reviews drawings and indicates changes needed. The best way to communicate these changes would be to, Indicate area of change with a letter or number and an arrow on the floor plan or drawings where changes are wanted. Then write letter and description on revision form. This would eliminate having to write small where it may be hard to read and decrease chances for error. Go to **Revision Samples**, for an example. You can also print out forms to use there.

THINGS CLIENT NEEDS TO INDICATE FOR DRAWINGS:

1.)	<u>Exterior Wall Types.</u> Indicate what type and where Example: Brick, Stucco, Stone or Hardy, If all brick indicate all brick. If combination indicate where you want brick and where you want stone or other. If enough room you can indicate it on plan, if not use method described above. Go to Revision Samples for an example.
2.)	<u>Ceiling Heights</u> Indicate ceiling heights and where. Example: if you want 9' ceiling height in bedrooms show 9' clg. In every room you want 9' ceilings. If you want 10' Ceiling in foyer and 12' ceiling in Dining indicate each room.
3.)	<u>Flooring</u> Indicate in each room what types of floor you would like
4.)	<u>Electrical Drawings:</u> Cube will create an electrical plan. Please Indicate electrical you would like to take out and indicate electrical you would like to put in.
5.)	<u>Siteplan:</u> Indicate where you would like house on lot. Example how far back and how far over Also indicate street address, city, state and county.
6.)	<u>Title Block Information:</u> Clients/Project name & address. Builders name and address.